

Amar Sewa Mandal's

Kamla Nehru Mahavidyalaya, Nagpur

Sakkardara Square, Nagpur-440024

Re-accredited 'A' grade by NAAC

(CGPA: 3.13)



The Annual Quality Assurance Report (AQAR)

2015-2016



Kamla Nehru Mahavidyalaya, Sakkardara Square, Nagpur 440024 (MS)

The Annual Quality Assurance Report (AQAR)

2015-2016

Part – A

AQAR for the year (*for example 2013-14*)

AQAR 2015-2016

1. Details of the Institution

1.1 Name of the Institution

Kamla Nehru Mahavidyalaya, Nagpur

1.2 Address Line 1:

Sakkardara Sq

Address Line 2:

Umred Road

City/Town:

Nagpur

State:

Maharashtra

Pin Code:

440024

Institution e-mail address

kcnag@rediffmail.com

Contact Nos.

0712-2747853, 2747854

Name of the Head of the Institution:

Dr Arvind Shende

Tel. No. with STD Code:

0712-2747853, 2747854

Mobile:

9822200163

Name of the IQAC Co-ordinator:

Dr Subhashree Mukherjee

Mobile:

9096051701

IQAC e-mail address:

ss.mukh@rediffmail.com

1.3 NAAC Track ID: (For ex. MHCOGN 18879)

MHCOGN 12170

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)

EC/62/RAR/145 Date: 05/01/2013

1.5 Website address:

www.kamlanehrucollege.ac.in

Web-link of the AQAR:

http://kamlanehrucollege.ac.in/uploaded_files/MHCOGN_12170-Kamla Nehru Mahavidyalaya Nagpur-Maharashtra.PDF

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2004	5 yrs.
2	2 nd Cycle	A	3.13	2013	5 yrs.
3	3 rd Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

15/07/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-2013 on 27/12/2013 (DD/MM/YYYY)
- ii. AQAR 2013-2014 on 30/12/2014 (DD/MM/YYYY)
- iii. AQAR 2014-2015 on 26/12/2015 (DD/MM/YYYY)

1.9 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ **Private** ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution **Co-education** ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status **Grant-in-aid** ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	<div style="border: 1px solid black; padding: 5px;"> <u>Cosmetic Technology and Library and Information Science</u> </div>								

1.11 Name of the Affiliating University (for the Colleges)

RTM NAGPUR
UNIVERSITY, NAGPUR

1.12 Special status conferred by Central/ State Government-UGC /CSIR /DST /DBT /ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

☐

UGC-CPE

☐

DST Star Scheme

☐

UGC-CE

☐

UGC-Special Assistance Programme

☐

DST-FIST

☒

UGC-Innovative PG programmes

√

**Any other
(Specify)**

√
(B.Voc. Skill based Program)

UGC-COP Programmes

√

2. IQAC Composition and Activities

2.1	No. of Teachers		07	
2.2	No. of Administrative/Technical staff		02	
2.3	No. of students		04	
2.4	No. of Management representatives		02	
2.5	No. of Alumni		02	
2. 6	No. of any other stakeholder and community representatives		02	
2.7	No. of Employers/ Industrialists		01	
2.8	No. of other External Experts		02	
2.9	Total No. of members		22	
2.10	No. of IQAC meetings held		03	
2.11	No. of meetings with various stakeholders	No.	03	Faculty 03

Non-Teaching Staff Students	<div style="border: 1px solid black; padding: 2px 10px; display: inline-block;">02</div>	Alumni	<div style="border: 1px solid black; padding: 2px 10px; display: inline-block;">02</div>	Others	<div style="border: 1px solid black; padding: 2px 10px; display: inline-block;">02</div>
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2.12 Has IQAC received any funding from UGC during the year? Yes No

√

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos	<div style="border: 1px solid black; width: 30px; height: 40px; display: inline-block;"></div>	International	<div style="border: 1px solid black; width: 20px; height: 40px; display: inline-block;"></div>	National	<div style="border: 1px solid black; padding: 2px 10px; display: inline-block;">√</div>	State	<div style="border: 1px solid black; width: 40px; height: 40px; display: inline-block;"></div>	Institution Level	<div style="border: 1px solid black; width: 20px; height: 40px; display: inline-block;"></div>
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(ii) Themes

**NAAC Re Assessment: A Time for Institutional
Introspection**

2.14 Significant Activities and contributions made by IQAC

- National Seminar on the topic NAAC Re Assessment: A Time for Institutional Introspection was organised.
- Multi Disciplinary Research Journal started.
- Membership of Asia Pacific Quality Network (APQN)
- Number of Collaborations with Industry and Academia Increased.
- Conducted Academic and Administrative Audit. .
- Conducted more Certificate Courses.
- Various social activities under the aegis of different departments.
- NET/SET training Programme.
- Motivated students and teachers for e-learning through MOOCs.
- Introduction to CAS (Current Awareness Service) and SDI (Selective Dissemination of Information) through Library.
- Increased consultancy services.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Organising National Seminar of department of Political Science.	1. A National Conference on the topic Autonomy of Media & Politics was organised on the 15 th of Sept. 2015.
2.Increasing number of Collaboration with Industry and Academia.	2. Collaborative activities were undertaken by 05 departments.
3.Instructing departments to organise expert lectures/ workshops	3. Total <u>17</u> Expert lectures were organised by different departments.
4.Conducting more Certificate courses under various departments.	4. Total <u>07</u> Certificate courses were conducted by different departments.
5.Promoting 100% research affinity.	5. Almost <u>100%</u> of the regular staff is having PhD or is on the verge of completion of their research.
6. Fostering experiential learning through various activities.	6. Exhibitions, group discussions, poster presentations, competitions, study/Industrial tours were organised for fostering experiential learning.
7.Increasing Campus Placements of students.	7. More students were placed through Campus Recruitment Drives.
8.Strengthening Library and its support services.	8. Digitalisation of Library and introduction to <u>MOOCs</u>
9. Improving parking, courtyard and college beautification.	9. Parking area beautification by installing pave tiles and landscaping of courtyard done.
10. Making provision for Rain Water Harvesting	10. Rain Water Harvesting done.

* The Academic Calendar of the year is attached as Annexure-I.

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Approval has been taken for the submission of AQAR (Academic Session 2015-16) from the management of the society. The Management approved the plan of action in the meeting of management.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	06			
PG	23			
UG	08			
PG Diploma	02			
Advanced Diploma				
Diploma				
Certificate				03
Others			04	
Total	39			

Interdisciplinary	03+ 04			
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Semester Pattern

26

Number of programmes
(BBA, BCCA, B.C

1.3	Feedback from stakeholders* (On all aspects)	Alumni	✓	Parents	✓	Employers	✓	Students	✓
	Mode of feedback:	Online		Manual	✓	Co-operating schools (for PEI)			

***Students, alumni and parents analysis of feedback is attached as Annexure-2.**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- In M.Sc. CBS system was replaced by CBCS System.
- Minor changes in UG syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
57	39	17	01	Nil

2.2 No. of permanent faculty with Ph.D.

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	48	---	05	---	---	---	--	12	53

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

118

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	12	60	05
Presented papers	23	14	00
Resource Persons	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|--|
| <ul style="list-style-type: none">• Interactive teaching using Smart boards.• Using visualizers (like OHP)for teaching.• Innovative teaching methods like GD, Quiz, Q&A sessions, etc.• Class seminar presentation by students.• Regular home assignments. |
|--|

2.7 Total No. of actual teaching days during this academic year

205

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- | |
|---|
| <ul style="list-style-type: none"> • Along with the regular Monthly Unit Test per semester, all departments schedule an open book exam as a surprise test in the regular class timing. • Online multiple choice Questions Bank is made available for all Subjects on college website. |
|---|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

06

2.10 Average percentage of attendance of students

79 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	112	00	0.89	26.78	8.92	36.60
B.Com.(Marathi)	108	00	1.85	32.40	10.18	44.44
B.Com.(English)	100	00	08	48	04	60
B.Sc.	196	3.06	27.66	35.20	00	65.81
B.C.A.	79	00	11.39	75.94	00	87.34
B.B.A.	84	00	32.14	46.42	00	78.57
B.C.C.A.	57	00	14.03	38.59	00	52.63
B.Tech(Cosmetic)	17	00	70.58	11.76	00	82.35
M.A.(English)	11	00	27.27	18.18	00	45.45
M.A.(Marathi)	18	5.55	72.22	22.22	00	100
M.A.(Economics)	17	00	17.64	58.82	00	76.47
M.A.(Sociology)	24	00	50.00	37.5	00	87.50

M.A.(History)	26	00	34.61	30.76	00	65.38
M.A.(Political Sci.)	16	00	6.25	75.00	12.50	93.75
M.Com.	104	5.76	61.53	4.80	00	68.26
M.Sc.(Computer Sci.)	19	21.05	21.05	00	00	42.10
M.Sc.(Physics)	12	00	00	16.66	00	16.66
M.Sc.(Chemistry)	19	00	5.26	10.52	00	15.76
M.Sc.(Electronics)	12	00	8.33	50.00	00	58.33
M.Sc.(Zoology)	10	00	50.00	00	00	50.00
M.Sc.(Botany)	06	00	00	00	00	00
M.Sc.(MicroBiology)	23	00	00	17.39	00	17.39
M.Sc.(Maths)	12	00	8.33	25.00	00	33.33
M.Sc.(Biochemistry)	01	00	00	00	00	00
M.Sc.(Env. Science)	15	6.66	60.00	00	00	66.66
M.Sc.(Bio-Tech)	03	00	66.66	00	00	66.66
M.Tech Cosmetic	09	00	44.44	00	00	44.44
M.C.A.	32	9.37	90.62	00	00	100
M.B.A.	40	87.50	00	00	00	87.50
M.C.M	37	67.56	5.40	00	00	72.96
P.G.D.C.C.A.	07	85.71	00	00	00	85.71
P.G.D.C.S. & A.	04	00	00	50.00	00	50.00
M.Lib.	06	00	83.33	00	00	83.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Conduction of workshops and training programs.
- Feedback from students.
- Constant monitoring through API-PBAS.
- Daily diary and monthly syllabus completion report checking by faculty heads.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	03
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	00

Staff training conducted by the university	01
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	02
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	03	00	16
Technical Staff	22	03	00	09

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none">• Regular meetings with RAC and staff• Deputing teachers for Faculty Development Program• Deputing teachers to attend Research Methodology workshops• Organising expert lectures• Increasing collaborative Research Activities.• Promoting research culture through excursions to national level research laboratories and Institute.• Providing sufficient online research resources.
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3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	00	00	02
Outlay in Rs. Lakhs	10,63,000	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	0	01
Outlay in Rs. Lakhs	245000	900000	00	650000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	57	19	03
Non-Peer Review Journals	08	00	01
e-Journals	06	00	00
Conference proceedings	11	21	00

3.5 Details on Impact factor of publications:

Range	6.208 to 15.151	Average	0 to 3.954	h-index	19 to 5.2	Nos. in SCOPUS	6 to 0
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-2015	UGC	1063000	965000
Minor Projects	2012-2014	UGC	90,000	0
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total			1503300	335000

3.7 No. of books published

i) With ISBN No Chapters in Edited Books ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy 32100

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	02
Sponsoring agencies	00	01	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

10

3.13 No. of collaborations

International

01

National

08

Any other

01

3.14 No. of linkages created during this year

01

3.15 Total budget for research for current year in lakhs:

From Funding agency

00

From Management of University/College

00

Total

00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	01	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

11
44

3.19 No. of Ph.D. awarded by faculty from the Institution

59

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	00	SRF	00	Project Fellows	00	Any other	00
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3.21 No. of students Participated in NSS events:

University level	00	State level	00
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National level	00	International level	00
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3.22 No. of students participated in NCC events:

University level	01	State level	08
------------------	----	-------------	----

National level	04	International level	00
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3.23 No. of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized:

University forum	<input type="text" value="00"/>	College Forum	<input type="text" value="07"/>
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="12"/>
		Any other	<input type="text" value="00"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- College organised Special Cleanliness Drive in slum area.
- Awareness about Health camp was organized in rural areas.
- Conduction of the Science exhibition and other social activities for the development of students and society.
- Immunization Awareness Activity for Sanitary Workers. (Dept. Of Micro-Biology)
- Social Awareness Program 'Say No to Crackers' organised by department of Sociology.
- Skin Awareness Campaign for maintenance of Hands and Feet in Slum area by the department of Cosmetic Technology.
- Social activity 'Sanskar Shibir' organised by the department of Music.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	79932 Sq. ft.	Nil	Nil	79932 Sq.ft.
Class rooms	38	Nil	Nil	38
Laboratories	27	Nil	Nil	27
Seminar Halls	02	Nil	Nil	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	118	Nil	Nil	118
Value of the equipment purchased during the year (Rs. in Lakhs)	56,55,485	Nil		56,55,485
Others (Installation of tiles in the campus premises, Tar road and Gardening)		38,00,000	Nil	38,00,000

4.2 Computerization of administration and library

- College office is computerized with office software MIS.
- Library is fully computerized. Presently 07 Computers are used for library administration and library services. Entire library collection is bar-coded. Central library is connected to MBA and MCA library through single sharing server.
- Internet facility is available on seven PCs.
- OPAC is made available to the users to identify the status of availability of documents in library.
- Acquisition of documents, circulation, MIS reports, verification, daily news papers records, weeding out documents, paper clipping are the other computerized areas of the library.
- INFLIBNET is in use to search books and e-journals
- M-OPAC mobile based online public access catalogue is subscribed.
 - Introduction to MOOCs.

4.3 Library services:

	Existing Up to 2014-15		Newly added In 2015-16		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35144	8474559	3602	865925	40,023	93,40,484
Reference Books	580					
e-Books	697					
Journals	33	37585	63	1,20,396	96	1,57,981
e-Journals						
Digital Database	N-LIST Database Renewal	10000	Nil	Nil	N-LIST Database Renewal	10000
CD & Video	1108	(CD's with book)	146		1254	
Others (specify) Donated	2051		850		2901	

4.4 Technology up gradation (overall)

	Total Comp uters	Comp uter Labs	Internet	Browsing Centers	Computer Centers	Office	Depart- ments	Others
Existing	334	07	02	05	02	03	02	19
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	01 (Router)
Total	334	07	02	05	02	03	02	20

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Workshop on use of INFLIBNET for faculty members.
- ICT training programme for P.G. students of college.
- Training programme for use of M-OPAC
- Workshop on collection of free digital material.

4.6 Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

1,29,350
37,08,034
71,458
97,500
40,06,342

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Parents Teacher Meet organised to increase awareness
- College orientation Programs for fresh Entrants
- Mentioning about all students support services in college Prospectus

5.2 Efforts made by the institution for tracking the progression

- Result Analysis at Department Level.
- Continuous Formal / Informal Meeting parents and teachers.
- Continuous evaluation through class tests.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1564	533	14	53

(b) No. of students outside the state

3006

(c) No. of international students

Nil

Men	No	%
	1372	30.20

Women	No	%
	3172	69.80

Last Year

This Year

General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
---------	----	----	-----	-----------------------	-------	---------	----	----	-----	-----------------------	-------

1332	607	149	2414	0	4502	1357	635	138	2414	0	4544	
Demand ratio				1:1	Dropout %				18.45%			

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Training for competitive exams given to students of all faculties.
- Expert lectures for students related to different competitive exams.

No. of students beneficiaries

62

5.5 No. of students qualified in these examinations

NET	03	SET/SLET	03	GATE	01	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

- Counselling of students on regular basis.
- Several Career guidance talks by industrial experts.

No. of students benefitted

62

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	103	50	12

5.8 Details of gender sensitization programmes

- Self Defence Camp was organised on 12 Dec.2015 by Mr. Nandu Sakore of Nirbhaya Beti Surksha Abhiyan Samiti

- International Women's Day celebrated on 08/03/2016
- Conducted Seminar on Gender Equality for students of UG On 16/08/2015

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **80** National level **02** International level **01**

No. of students participated in cultural events

State/ University level **01** National level **00** International level **00**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **80** National level **02** International level **01**

Cultural: State/ University level **06** National level **00** International level **00**

5.10 Scholarships and Financial Support

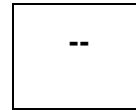
	Number of students	Amount (Rs.)
Financial support from institution	15	35000 /-
Financial support from government	1153	18,81,525 /-
Financial support from other sources EBC ,PTC,STC	52	13987
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs: State/ University level **--** National level **--** International level **--**

Exhibition: State/ University level **--** National level **--** International level **--**

5.12 No. of social initiatives undertaken by the students



5.13 Major grievances of students (if any) redressed:

S.N.	Type of Grievances	Name of Students	class	Date	Redressed
1	Water Cooler not working properly	Mr. Ashish Kuthe, Mr. Chetan Raykuwad	BBA I	20/08/2015	Repaired on 28/08/2015
2	Fan, Light not working of Room no. 301, 302, 303	Students of B.Sc. Final year	B.Sc. Final year	06/09/2015	Repaired and replacement done for all class rooms on_____
3	Poor visibility of Board in the classroom	Students of Commerce Arts And Science			Special focus board lights will be installed
4	Poor accessing Of books in Central Library	Ankita kalmegh, Apeksha Kale, Ashna Shafi, Prachi Rangari, Suraj Borkute, Rupesh Mathurkar Akash Mehar	M.Sc. I And B.com II	16/09/2015	M-OPAC New software installed
5	Lack of proper parking facility	Students of Commerce Arts And Science			Pave tiles have been fitted in the whole campus area.
6	Slow internet speed and poor connectivity for certain websites in the computer web access centre	Shweta Mude, Vrushali Raut, Jogendra Rahangdale, Ravibhusahn Tripathi	M.Sc. I sem Chem	15/12/2015	Server has been updated to 2 MBPS internet Speed
7	Cleanliness of Toilets, Stairs and corridors	Mayuri Nirwan Rutuja Bawane Shradha Satpute Shubhangi Dumbhare Sapna Akre Sharwari Ane Pragati Bamatkar	B.Sc. 2 nd year and B.Com II	06/01/2016	College campus cleanliness contract Outsourced

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To move towards being, Excellent and efficient professionals, responsible and sensible citizens and kind and compassionate human rights

Mission:

- To provide professional qualification laced with technical skills.
- To achieve innovation in teaching, learning, research and extension.
- To develop decision making capacity and to enable the youngsters to explore their own capability,
- To preserve our rich cultural, moral and humanistic values
- To produce committed and better citizens and professionals.
- To infuse a competitive and lighting spirit among the students.
- To create creative, critical and analytical thinking.
- To equip the students with relevant knowledge and competence to face global challenges.
- To make the institution pioneer in providing excellent higher education through value based and career oriented programs and to ensure integrated development of the

6.2 Does the Institution has a management Information System

Yes, Administrative Procedures including finance for admission process, fee structure, student records enrolment, exam forms and scholarship, Income tax report, Student registration, Fee details, Students details and Library Management System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The curriculum of the University is mandatory to all affiliating colleges.
- Induction and Orientation about curriculum at the beginning of academic session by all departments of Arts, Commerce and Science.

- Some Teaching Faculties are members of Board of studies of the RTM Nagpur University.
- Regular revision of syllabi as per the need of the industry and society.
- Additional Short term courses have been conducted to empower the students with entrepreneurship and employment skills, along with the traditional curriculum.

6.4 Teaching and Learning

1. Guest Lectures	2. Group Discussions	3. Class Seminars
4. Paper Presentation	5. Creative learning method	6. Educational Visits
7. Biological Excursions	8. Seminars and Conferences	9. Educational Quiz.
10. Students project	11. Teaching plan is prepared as daily teaching, monthly and yearly.	12. ICT teaching

- Facilities like digital resources, ICT tools were provided to faculties for effective teaching.
- Teachers are encouraged to use audio-visual instruments like LCD projector, OHP, PPT, models and charts.
- To improve the quality of teaching, management encourages the faculty to attend orientation courses, refresher courses, workshops and seminars.

6.5 Examination and Evaluation

- Regular Monthly Unit Test and assignments
- College terminal examinations
- Student's performances are discussed in classrooms in order to update their subject comprehension.
- Photo copies of answer books are provided to applicants on demand from University.
- External examiners are appointed as per approved panel and it is kept strictly confidential.
- Online MCQs available on the college website.
- Open Book Test (OBT) conducted.

6.6 Research and Development

- Research Committee is constituted in the college to promote & monitor research culture.
- Regular information about forthcoming workshops, seminars and conferences is given to the faculty.
- Research projects are undertaken by students of different faculties such as Arts, Commerce and Science.
- Frequently seminars were organized for students.
- Major and Minor Research Projects are encouraged
- Total 94 Research papers have been published in highly reputed peer review journals with average impact factor 0.75 and maximum of 4.12.
- National level conferences were organized for inculcating research environment among faculties and students.
- Six Departments are recognized as a place of Higher Learning and Research by RTM Nagpur University.
- 14 research scholars are registered for Ph.D. in various subjects in our research centre.
- Ph.D. is awarded to 3 faculty members in the academic session 2015-16.

6.7 Library, ICT and physical infrastructure / instrumentation

- A library committee is formed which conducts annual meeting in consultation with departmental heads to update library and ICT facilities.
- The IQAC meets the library committee to discuss and give suggestions.
- Circulation section of the library is also having enough space to browse OPAC.
- Reading hall is open for 8 hours daily for students.
- Five Interactive boards and Seven LCDs are in classrooms.
- Four water coolers with purifier to ensure hygienic drinking water to the students and are regular maintained.
- Transport facilities and Medical facilities to the students in case of emergency.
- Collection of resource including e-resource for research (Books 1975, Journals

85 and e-books 710)

- The Departments are also equipped with computers, printers, internet connectivity, LCD Projector and so on.
- The other facilities provided are High Speed True Copier, Scanner etc.
- Well equipped gymnasium opened for students and staff members after college working hours.

6.3.6 Human Resource Management

- The administration is fully decentralized and total functional freedom is given to the head of respective department.
- Various other committees are constituted to monitor the Co-curricular and other activities.
- The faculties are the members of various committees and they perform their responsibilities with the cooperation of nonteaching Staff.
- Regular feedback is taken from the stakeholders and if needed the suggestions if any, is implemented.
- Bottom to top approach in all administrative and academic aspects.

6.3.7 Faculty and Staff recruitment

- Ad-Hoc appointments of teaching faculties have been made to handle additional work load.
- Delay in the fulfillment of the Roster process by the Backward Class Cell of the University and Government of Maharashtra, compels temporary appointments.
- **Two** faculties have been placed in higher cadre through CAS.
- The Management is the authority to recruit staff as per the norms stipulated by the UGC, Government of Maharashtra and University.

6.3.8 Industry Interaction / Collaboration

- Physics Dept. interacted with the industry to give practical training to students.
- Electronics and cosmetic departments conducted study tours to different industries.
- Educational tours were conducted by Dept. of Botany, Zoology, Environmental

science,

- Political science students of M.A. visited Legislative assembly during winter session.
- Industrial Visits were also conducted by Computer Department and Commerce department.
- Placement Cell interacted with different industries for campus interviews and placements.
- Organized various guest lecturers of the resource persons from industries and academic institutes.
- Various Departments have both formal and informal linkages and collaborations with other institutes of higher learning and these are utilized for the fruitful completion of curriculum and research work.

6.3.9 Admission of Students

- Merit based admission process is followed in all courses however some professional courses admissions were made through common entrance test (CET) conducted by govt. of Maharashtra.
- The entire admission process is governed by the reservation policy of government
- Hostel facilities are available for girl students only.
- Information about admission is advertised in News paper and as per norms fixed by state Govt. and RTM Nagpur University, Nagpur transparency is maintained.

6.4 Welfare schemes for

Teaching	01
Non teaching	01
Students	02

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

√

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type		External		Internal
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Mock Peer team	Yes	Expert Team appointed by college
Administrative	Yes	CA/Auditor General office/ Joint Director	Yes	Peer team of college

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programme	Yes	<input type="text"/>	No	<input checked="" type="checkbox"/>
For PG Programmes	Yes	<input type="text"/>	No	<input checked="" type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to the R.T.M. Nagpur University. Therefore the college follows the guidelines regarding examinations, given by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni meets are conducted.
- New office bearers were elected.
- Guest Lectures are conducted through alumni.
- Alumni in its annual meet freely and frankly present their views about the college and put up their suggestion what they deem fit for the betterment of the college.
- Several Departments invite the alumnae for lectures and share their expertise with the students.

6.12 Activities and support from the Parent – Teacher Association

- Annual meetings are held and an interactive session of Principal and teachers with parents at the beginning of each academic session is conducted.
- Parents and Students are members of IQAC of the College
- A feedback is also collected from the parents/guardians in the form of a structured questionnaire.
- Parent-Teacher Association through its annual meet provides an opportunity to the parents and guardians to come close to the teachers of their wards and better understand their progress.

6.13 Development programmes for support staff

- The college organizes workshops for non-teaching staff to encourage them and to improve their working skills and sometimes the same is organized at parent society level.
- Computer Literacy programme.
- Personality Development Seminar.
- Communication skill class.
- The faculties are sent for workshops and conferences organized by the UGC or other Institutions.
- Regular training programmes are organized for the entire faculty, or faculties are sent for training program organized by other institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environment audit has been done every year. From the recommendation of audit report requirement has been fulfilled.
- Emphasis on more plantations to make environment clean and green.
- Tree Plantation drive by NSS Students.
- Use of polythene is strictly prohibited.
- Cleanliness drive by NSS and NCC cadets.
- Sakkaradara Lake in city cleaned after Ganesh Visarjan.
- Various competitions were organized to create awareness on, use of Sanitary, waste disposal system, rain harvesting system.
- A campus cleaning day is organized by NSS and NCC during Gandhi Jayanti.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Meeting International Associates for strengthening Collaboration.
- Membership of Asia Pacific Quality Network (APQN)
- Zonal Training Centre for IIM Kolkatta (Carpedium)
- Introduction to M-OPAC in Library.
- Collaboration with Institute of Chartered Accountants of India (ICAI)
- Conducted Internal Academic and Administrative Audit (AAA) with the help of Academic experts.
- NET/SET Training Program
- Free Library Service for Senior Citizens of the society.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Collaborative activities were undertaken by 05 departments.
- Lecture Series were organised by the Mahatma Gandhi and Jawaharlal Nehru Study Centre.
- Certificate course in Mathematical Reasoning was conducted by the department of Mathematics.
- Certificate course in Basic Technique in Plant Tissue Culture was conducted by the department of Biotechnology.
- 1 year Certificate Course in Child Care & Nutrition.
- 1 year Certificate Course in Computer Hardware and Maintenance.
- 1 year Certificate Course in Banking.
- Certificate course in Research Methodology & Bioinformatics was conducted by the department of Bioinformatics.
- Certificate course in Motor Winding and Domestic Appliances was conducted by the department of Physics.
- Certificate course in Makeup Techniques was conducted by the department of Cosmetic Technology.

- MoU with CICR (**Central Institute for Cotton Research**) of all Life Science departments.
- Research Paper Presentation Competition was organised by the department of Chemistry in collaboration with **Society for Promotion of Material Science**.
- Workshop on Tie and Die & T Shirt Painting in collaboration with Pidilite Industry by department of Home-Economics.
- Expert lecture on Diet Planning & Mental Health by department of Home-Economics.
- Department of Botany organised expert lecture on Molecular Biology, Plant Bio Technology, Phytoremediation and Genetic Engineering by NEERI Scientists.
- Workshop on preparation of Organic Products from plants by Department of Botany.
- Workshop on Basic Techniques of Plant Biotechnology and Phytochemistry.
- Training program for 'Bachat Gat' organised by department of Home Economics.
- Social Awareness Program 'Say No to Crackers' organised by department of Sociology.
- Skin Awareness Campaign for maintenance of Hands and Feet in Slum area by the department of Cosmetic Technology.
- Department of Biotechnology organised Interdepartmental Seminar Competition on Bio-diversity and Conservation.
- Almost 100% of the regular staff is having PhD or is on the verge of completion of their research.
- Exhibitions, group discussions, poster presentations, competitions, study tours were organised to fostering experiential learning.
- More students were placed through Campus Recruitment Drives.
- Digitalisation of Library and introduction to MOOCs.
- Implanting pave tiles in the Parking area and landscaping and beautification of courtyard.
- Awareness Program on HIV & Adult Education by department of Bio-Chemistry.
- Social activity 'Sanskar Shibir' organised by the department of Music.
- Educational tour to Anandwan Warora (Leprosy Treatment & Rehabilitation Centre)
- Awareness Program on Mobile Phone Hazards, 'Attention Mobile Phone Users'

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Distribution of books and stationary in Platform school.
- Organizing various activities under Mahatma Gandhi and Jawaharlal Nehru Study Centre.
- MoU with CICR (**Central Institute for Cotton Research**) of all Life Science departments.
- Conducted Internal Academic and Administrative Audit (AAA) with the help of Academic experts.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Green Audit at the levels of energy conservation, water conservation, waste management and pollution control.
- Rain Water Harvesting done
- Tree Plantation Program held on regular basis
- Awareness Programs on Tree Plantation.
- Feeders and water pots are set in the premises of college campus for birds and it has proved very helpful for birds to quench their thirst especially in summer.
- Preparation of Bio fertilizer from Kitchen Waste.
- Preparation of Bio fertilizer from Floral Waste.

7.5 Whether environmental audit was conducted?

Yes



No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis

Strengths

1. Highly qualified and experienced permanent teaching staff with majority having Doctoral degrees.
2. Multi Disciplinary Research Journal started.
3. Well equipped Central library with **32430** number of books and **81** journals.
4. Campus is equipped with state of the art Conference Hall, Auditorium, Language lab, Gymnasium, etc.
5. Smart class room equipped with state of art audio visual amenities.
6. Adequate laboratory infrastructure to run UG programs.
7. Several UGC sponsored Career Oriented and skill based Programs.
8. Decentralized Administration with delegated authority up to department head level resulting in quick decision making process.
9. Collective leadership, responsibility and team-work with feedback oriented performance appraisal.
10. Strong students' Support Services.

Weaknesses

1. Comparatively small campus having very small area with little scope for expansion.
2. For sports activities playground is not available for major games.
3. Drop out rate has to be reduced.
4. Proximity to slum area which results in intake of low-income-group students.
5. Student-Teacher ratio needs to be improved.

Opportunities

1. The institution is centrally located.
2. Increase in number of Research Scholars in Research Laboratories.
3. Asia Pacific Quality Network (APQN) Membership

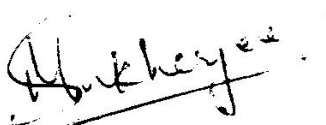
4. Chance to Collaborate with University of Huddersfield & work with International Experts.
5. Empowering girls' students through various educational components due to high girls' student ratio. (65%)
6. Grants received from different government & non government departments.

Threats

1. High dropout rate.
2. Low motivational level, as students are from low income groups.
3. Out dated Curriculum
4. Low Employability Skills & Course outcome.
5. Lack of Communication skills in English, since students are from vernacular medium.

8. Plans of institution for next year

1. Organising International level expert lecture.
2. Organising Syllabus Orientation Programme.
3. To conduct external AAA.
4. Increasing number of employability training programs.



Name Dr. Subhashree Mukherjee

Signature of the Coordinator, IQAC



Name: Dr. Arvind Shende

Signature of the Chairperson, IQAC

(Principal)

KAMLA NEHRU MAHAVIDYALAYA, NAGPUR

Academic Calendar 2015-2016

Government notification in this regard for the academic year 2015 – 2016 is as follows.

First Term	:	15/06/2015	to 07/11/2015
Winter vacation	:	09/11/2015	to 08/12/2015
Second Term	:	09/12/2015	to 30/04/2016
Summer vacation	:	01/05/2016	to 15/06/2016

(In all cases both days are include)

Month-wise Calendar

June

- Staff meeting on 1st day of term I (15 June, 2015).
- Re-opening of college after summer vacation and term I start.
- Admission to FY, SY ad TY degree classes.
- Formation of various committees for monitoring the activities throughout the year (19th June, 2015).
- Formation of examination committee to conduct different tests throughout the year.
- Commencement of FY degree classes.
- Carrier Counseling

July

- Admission to PG classes.
- Orientation program of FY degree classes.
- Commencement of SY and TY degree classes.
- Commencement of PG classes.
- Orientation program for NSS volunteers.
- Essay competition will be organized by Adult and Continuous Education department
- Orientation and motivational program for physically challenged.
- Opening of Placement and Counseling Cell.
- World population (11 July) will be organized by NSS department.
- Carrier Counseling and placement guidance.

August

- Commemorative Function on Lokmanya Tilak and Smt. Kamla Nehru (1st Aug).
- 9th August 'Kranti Din' will be celebrated.
- Blood donation camp on 10th Aug in the memory of Late Shri Govindraoji Wanjari Birth Anniversary.
- Celebration of National Independence Day on 15th Aug.
- Inauguration of Study circles.
- Conduction of 1st UNIT TEST Sem. Pattern (1st Aug. to 10th Aug.).
- Tree plantation program under NSS.

- National Sports Day will be celebrated by Department of Physical Education (29th Aug).
- Allotment of Tutor Ward system.

September

- Conduction of 1st UNIT TEST Year Pattern (1st Sep. to 10th Sep.).
- Celebration of Teacher's Day (5 Sep).
- Essay Competition.
- NSS foundation Day will be arranged (24 Sep).
- International Superstition Eradication Day will be celebrated by Science Faculty
- Conduction of IInd UNIT TEST Sem. Pattern (21st Sep. to 30th Sep.).

October

- Celebration of Mahatma Gandhi birth Anniversary (2nd Oct).
- Mahatma Gandhi Poster Competition will be organized.
- Conduction of 1st Terminal Examination Annual and Sem. Pattern (1th Oct to 11nd Oct).
- Commencement of University Winter Exam. Annual pattern 19th Oct.
- Commencement of University Exam. Failure student of Even Sem. 05th Oct.
- Commencement of University Exam. Regular student of Odd Sem. 21st Oct.
- National Integration day will be celebrated.
- Parents-Teacher Association will organized a 'parents' Meet.

November

- Term I ends on 07th Nov 2015.

December

- Term II starts on 09th Dec. 2015.
- For World AIDS` Day (Dec 01) awareness program will be organized under NSS
- Sports Week will be Organized on 3rd week
- Commemorative function on Dr. Babasaheb Ambedkar organized on 6th Dec.
- Conduction of II Unit Test year pattern (5th Dec. to 15th Dec.).
- Commencement of University Practical Exams. Sem. Pattern
- An organization of social gathering 'Shri Shardosttava 2015' (Lastst Week).
- Conduction of various competitions.
- Inter collegiate Singing competition for Students will be organized during 'Shri Shardosttova'.
- Prize distribution of various competitions during 'Shri Shardosttava 2015'.
- Felicitation of Teachers for Excellence and Academic achievements.
- Annual NSS Camp will be organized at Sanjeevani Vrudhhashram, Amgaon- Deoli (Hingana) (3rd Week)

January

- National Tourism Day will be organized (9th Jan).
- National youth Day on 12 Jan (Swami Vivekananda Birth Anniversary) will be celebrated by NSS.
- Physical Education Day will be organized by department of Physical Education (24 Jan).
- Republic Day celebration on 26th Jan.
- Academic and Sports prize distribution on the occasion of Republic Day celebration.
- Commemorative program on 'Martyr Day' will be held (30 Jan).
- Organization of Conferences/ Seminars

February

- Conduction of Unit test Sem. Pattern 4th week
- Organization of Conferences/ Seminars
- National Science Day will be celebrated by Science Faculty (28th Feb).
- Conduction of 2nd Terminal Examination year pattern (21st Feb. to 28th Feb.).

March

- Commencement of University Summer Examinations Annual pattern 5th March.
- Organization of Conferences/ Seminars
- Conduction of Unit test Sem. Pattern 3rd week

April

- Conduction of Terminal Exam. Semester pattern 20th April
- Seminars for teachers under faculty improvement program.
- Workshop for Non-Teaching faculty
- Organization of Conferences/ Seminars
- Term II ends on 30th April.

May

- Commencement of University Exam. Regular student of Even Sem. 02nd May.
- Commencement of University Exam. Failure student of Odd Sem. 02nd May.
- Summer Vacation starts.

Date wise Schedule 2015 - 2016

First Term	:	15/June/2015 to 07/ Nov. /2015
Winter vacation	:	09/ Nov /2015 to 08/ Dec./2015
Second Term	:	09/ Dec./2015 to 30/ April/2016
Summer vacation	:	01/ May /2016to 15/ June /2016

Analysis of feedback for the Academic Year 2015- 2016

The feedbacks from all stakeholders have been received on Curriculum, Teaching, Infrastructure and others. Manual mode was deployed to receive the feedback. From students, the feedback has been received once in a in an academic session.

The feedback on Curriculum was considered during the framing of curriculum/syllabi of various skill based Certificate Courses. The feedback related to syllabi has thus been implemented.

The feedback related to teachers has been reviewed by the respective HoDs and faculty in charges. The feedbacks that compliment the teachers have been shared with them individually and/or in the department meetings. The teachers scoring lower marks have been counselled or cautioned on case to case basis.

The feedback related to learning resources like library books have been implemented. Regarding infrastructure, the proposals were made to the Management based on the feedback received. Other feedbacks related to amenities were dealt with suitably by the respective authorities.